

# **Panhandle Community Unit District No. Two Board of Education**

Regular Session Minutes    March 25, 2024

The Panhandle Board of Education met in regular session on Monday, March 25, 2024, at the Panhandle Learning Center in Raymond at 7:00 p.m. Board President, Terri Payne called the meeting to order at 7:00 p.m. and roll call was taken.

Board Members Present: Teresa Payne, President; Dana Pitchford, Vice-President; Gabe Pope, Secretary; Darrin Daugherty, Scott Cowdrey, Heather Millburg, and Gretchen Rovey

Board Members Absent:

Also in attendance: Aaron Hopper, Superintendent; Ken Schuster, Principal; Joe Webb Principal, Katlain Cray, Lindsay Pope, and Kyle Herschelman.

## **Community Comments**

None

## **Additions/Deletions to the Agenda**

None

## **Consent Agenda**

- A. Approval of minutes of February 26, 2024, regular and executive sessions.
- B. Approval of March 2024 bills, February 2024 disbursements, Treasurer's Report and Activity Accounts.
- C. Approval of the 2024-2025 IHSA Membership renewal application
- D. Approval of the South East Purchasing Cooperative Agreement for the 2024-2025 school year.
- E. Approval of the Local Wellness Policy Triennial Assessment.
- F. Approve disposal of closed-session recordings over 24 months old

It was moved by Pitchford and seconded by Pope to approve the Consent Agenda as presented. Motion carried 7-0.

## **Old Business Items**

### *Land Update*

Mr. Hopper presented an update regarding the land survey process and that it would be concluded soon. Once the survey is completed a land assessment will be obtained for the property.

### *Board Development \**

Mr. Hopper presented information regarding offer versus serve options within the cafeterias. Mr. Hopper shared the requirements of offer vs. serve for both breakfast and lunch. Details were shared regarding what it might look like for students and the education that would be needed for both students and staff as the district begins the

program option. Mr. Hopper also discussed the second entrée option that will become available soon for students within the district. Next year the district hopes to add a salad bar for students and staff as well.

## **New Business Items**

### *Grand Prairie Wind Park Presentation*

The presentation did not occur and may be presented at an upcoming board meeting.

### *Summer Maintenance needs*

Mr. Hopper presented information on proposed projects for upcoming summer and reviewed each item with the school board.

It was moved by Cowdrey and seconded by Pitchford to approve the summer maintenance list as presented. Motion carried 7-0.

### *District Audit Services Discussion\**

Mr. Hopper presented the proposal for audit services from Loy, Miller, and Talley, PC. The audit services would have a similar cost as in previous years. The pervious auditor is no longer able to conduct the district's annual audit.

It was moved by Pope and seconded by Daugherty to approve the audit engagement letter with Loy Miller and Talley, PC as presented. Motion carried 7-0.

## **Community Comments**

None

## **Administrative Reports**

Administrative reports were presented.

## **Executive Session**

It was moved by Millburg and seconded by Pope to enter into closed session at 7:30p.m. for the following purposes as allowed under the Illinois Open Meetings Act 5 ILCS 120/2(c): Discussion of minutes lawfully closed whether for purposes of approval by the body of the minutes or semi-annual review of the minutes; Appointment, employment and/or dismissal of employees of the District; and Student Matters. Motion carried 7-0.

It was moved by Pope and seconded by Millburg to reconvene into open session at 8:13p.m. Motion carried 7-0.

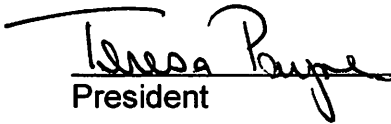
**Executive Session Action**

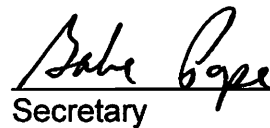
It was moved by Millburg and seconded by Pitchford to keep the closed session minutes for September 2023 through January 2024 closed. Motion carried 7-0.

It was moved by Pitchford and seconded by Cowdrey to accept the resignation of Drew Logan, Assistant Boys Basketball Coach, effective at the end of the 2023-2024 school year. Motion carried 7-0.

**Adjournment**

It was moved by Pitchford and seconded by Millburg to adjourn at 8:15p.m. Motion carried 7-0.

  
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President

  
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Secretary